

**San Luis Obispo County MSAA Project –
Joint Transportation Provider and User/Rider Subcommittee Meeting
Tuesday, June 28, 2016 - RTA Conference Room
1:30 – 2:30 pm PDT
Conference Call: 1-866-730-7512; Password: 236145#**

Transportation Provider Subcommittee Chair: Geoff Straw, RTA

User/Rider Subcommittee Chair: Mark Shaffer, Ride-On

AGENDA

1. Welcome and Introductions

Geoff Straw
Mark Shaffer

- Geoff Straw, RTA, welcomed all in attendance.
- Attendees: Geoff Straw and Omar McPherson, RTA; Mark Shaffer, Ride-On; Noah Raynor, SLO Safe Ride; Fred Monroe, consultant; Bobby Babaeian, Yellow Cab; Sara Pontecchi, Smart Shuttle; Charlene Wilder, FTA; Bruce Plowman, CalTrans; Dawn Hardsesy, Noblis; Charlene Wilder, USDOT/FTA; Todd Allen, RouteMatch Software

2. MSAA Project Updates

Mark Shaffer

a. Provider inter-local agreement

- i. Mark provided an update on recent Provider discussion of a draft inter-local agreement. Mark stated that he has met with Yellow Cab and discussed potential partnership opportunities between Ride-On and Yellow Cab.
- ii. Mark provided potential areas for inter-local agreement discussion. He referenced contacting Jackie Montgomery, CalACT, for other sample agreements as well.
- iii. The subcommittee discussed potential items to incorporate into a draft inter-local agreement.
 1. Number of vehicles, type, availability. Fred encouraged the committee to identify this information for service coordination.
 2. Vehicle maintenance. Noah recommended adding this information.
 3. Board approval and union interests. Charlene inquired whether the partners need to address with their Board and unions. RTA and Ride-On would need to address with their Board and RTA with their union. Geoff stated the RTA union is interested in the inter-local agreement discussions.
 4. Budget and cost considerations. Charlene asked whether the partners will address financial considerations in the inter-local agreement. Geoff stated that it will be included.

5. Operating authority. Fred recommended addressing who has PUC authority. Bobby stated that Yellow Cab is licensed by the City of SLO and Smart Shuttle is PUC approved.

- b. Other.
 - i. No comments.

3. Goals/Objectives – Subcommittee Work Tasks/Timeframe Mark Shaffer

- a. Mark reviewed the project's goals, objectives, tasks, and subcommittee assignments document.
- b. Mark referenced a project coordination goal and objective of same day response. Geoff and Omar stated that RTA provides next day service. Omar stated that RTA has a vehicle capacity issue.
- c. Fred stated there is a rider difference between need and expectation.
- d. Bobby stated there are certain emergency circumstances where taxis can provide that need for a fraction of the ambulance cost. Geoff stated that Cen-Cal is a gatekeeper for Medi-Cal customer costs. Mark referenced Via, Boulder, CO, and their transportation fundraising activities to support the community's neediest citizens. Geoff suggested the committee focus on the grant's goals/objectives
- e. Geoff asked Todd to provide an overview of the project's next deliverables. Todd stated that after FTA approval of the ConOps, the upcoming deliverables include the System Requirements and High-Level Design. Geoff was interested in knowing the potential costs of a future TMCC system.
- f. Cost benefit. Fred stated the providers have different perspectives on the basis for cost benefits. Fred provided an example of shifting rides from RTA to SLO Safe Ride.
- g. Omar stated that it is important to decide whether funding is available for technology elements associated with each phase.
- h. Fred recommended placing "Draft" on the top of the worksheet document and to change the title to reference "possible outcomes." Mark said he will revise the document.

4. Proposed TMCC Technology Mark Shaffer

- a. Phase 1
 - i. Proposed Website, Domain name, and Requirements
 1. Mark provided an overview of a proposed new paratransit website and domain in support of 511 and "Know How to Go." Mark stated that Ride-On has a new domain held ("Go-Slo.org") to facilitate paratransit service information. Mark stated that Ride-On would develop the proposed paratransit information website. Fred said that type of tool for people to know whom to call the next morning would be helpful. Public transportation needs could be linked to 511 and the transit agency websites and commuter transportation links can be linked to 511.
 2. Yellow Cab has a "rate estimator" on their website and a 24-hour call center. Bobby stated that Yellow Cab does not charge for deadhead miles.

3. Ride-On and SLO Safe Ride have forms on their website for customers to book trips.

ii. Provider Telephone Transfers and Requirements

1. Mark will discuss with each Provider offline their capabilities to transfer calls to one another.

5. Questions and Comments

Committee Members

6. Next Steps/Meetings

Mark Shaffer

a. Advisory Committee Meeting – July 26, 9:00-11:00 am.

i. Mark stated this meeting may be postponed to August to member vacations in July.

ii. FTA has provided feedback on the draft ConOps. The team will meet with FTA and working to revise the document for submittal to FTA.

b. Upcoming MSAA Deliverable – System Requirements

7. Closing Remarks

Geoff Straw
Mark Shaffer