

INDEPENDENT AUDITOR'S REPORT AND FINANCIAL STATEMENTS For the Year Ended June 30, 2016

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#### CROSBY COMPANY, CERTIFIED PUBLIC ACCOUNTANT

1457 Marsh Street, Suite 100 - San Luis Obispo, CA 93401 Phone: (805)543-6100 Fax: (805)858-9505

#### Independent Auditor's Report

To the Management
United Cerebral Palsy Association of San Luis Obispo County, Inc.
San Luis Obispo, California

#### Report on the Financial Statements

I have audited the accompanying financial statements of United Cerebral Palsy Association of San Luis Obispo County, Inc. (a non-profit organization) which comprise the statements of financial position as of June 30, 2016, and the related statements of activities, changes in net assets, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audits. I conducted my audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

#### **Opinion**

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of United Cerebral Palsy Association of San Luis Obispo County, Inc. as of June 30, 2015, and the results of its operations and its cash flows for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

#### Supplemental Information

My audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The combining statements listed in the table of contents are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

CROSBY COMPANY

Certified Public Accountant San Luis Obispo, California

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December 23, 2016

# UNITED CEREBRAL PALSY ASSOCIATION OF SAN LUIS OBISPO COUNTY, INC. STATEMENTS OF FINANCIAL POSITION

STATEMENTS OF FINANCIAL POSITION
June 30, 2016
(With comparative totals for June 30, 2015)

ASSETS		<u>2016</u>		<u>2015</u>
Command acceptant	İ	ļ		
Cosh and each equivalents	\$	65 720	\$	20 707
Cash and cash equivalents Accounts receivable	Ф	65,720 381,342	Ф	20,787 366,295
		53,179		366,295 47,507
Prepaid expenses				·
Deposit		14,839		14,272
Total current assets	<u> </u>	515,080		448,861
Property and equipment:		ļ		
Property and equipment, net accumulated depreciation of \$4,791,412		!		
for June 30, 2016 and \$4,276,836 for June 30, 2015, respectively.		702,548		1,203,339
Total assets	\$	1,217,628	\$	1,652,200
LIADUITIES AND NET ASSETS				
LIABILITIES AND NET ASSETS				
Current liabilities:				
Accounts payable	\$	237,749	\$	120,215
Accrued expenses		270,879		206,059
Deposits		43,870		26,116
Deferred revenue		84,573		59,413
Line of credit		74,940		333
Loans payable - current portion	<u> </u>	128,325		176,774
To the common test that a		0.40.000		500.040
Total current liabilities	<u> </u>	840,336	<u> </u>	588,910
Long-term liabilities:		ļ		
Loans payable - net current portion		23,733		148,027
— · · · · · · · · · · · · · · · · · · ·		22.700		4 42 007
Total long-term liabilities	<u> </u>	23,733	<u> </u>	148,027
Total liabilities		864,069		736,937
				,
Net assets:		ļ		
Temporarilty restricted		5,000		5,000
Unrestricted	<u> </u>	348,559		910,263
Total net assets		353,559		915,263
Total not accord	├──	000,000	├──	010,200

Total liabilities and net assets

1,217,628 \$ 1,652,200

STATEMENTS OF ACTIVITIES For the Year Ended June 30, 2016 (With comparative totals for June 30, 2015)

	2016	2015
Revenue, gains and support:		
Transportation	\$ 4,569,354	\$ 4,588,765
Program income	904,064	816,496
Grant income	574,558	926,502
Contributions	13,255	19,412
Special event, net expenses of \$16,052 for June 30, 2016 and \$18,160 for		
June 30, 2015, respectively.	24,220	11,584
Investment income	24	74
Gain on sale of equipment	(5,364)	21,142
Other income	6,177	5,492
Total revenue, gains and support	6,086,288	6,389,467
Functional expenses:		
Program services	6,283,927	6,246,791
Management and general	354,662	336,498
Fundraising	9,403	9,951
Total expenses	6,647,992	6,593,240
Change in net assets	\$ (561,704)	\$ (203,773)
	<u> </u>	

# UNITED CEREBRAL PALSY ASSOCIATION OF SAN LUIS OBISPO COUNTY, INC. STATEMENTS OF CHANGES IN NET ASSETS

STATEMENTS OF CHANGES IN NET ASSETS For the Year Ended June 30, 2016 (With comparative totals for June 30, 2015)

Net assets - June 30, 2014:	\$ 1,119,036
Change in net assets	(203,773)
Net assets - June 30, 2015:	915,263
Change in net assets	(561,704)
Net assets - June 30, 2016:	\$ 353,559

STATEMENTS OF FUNCTIONAL EXPENSES

For the Year Ended June 30, 2016

(With comparative totals for June 30, 2015)

	Program	Management	Fund		2015
	Services	& General	Raising	<u>Totals</u>	<u>Totals</u>
Expenses:			_		
Salaries and wages	\$ 2,492,513	\$ 183,625	\$ 2,312	\$ 2,678,450	\$ 2,659,010
Payroll taxes	179,288	11,319	273	190,880	187,202
Employee benefits	379,052	50,376	386	429,814	385,106
Accounting	5,086	58,928	723	64,737	64,836
Advertising and marketing	35,814			35,814	42,541
Bank charges	12,084			12,084	9,498
Computer expense	16,970	3,388	1,127	21,485	16,011
Depreciation	553,460			553,460	583,329
Insurance	228,618	7,973	753	237,344	229,961
Interest	22,550			22,550	35,526
Legal and professional	4,236	2,764		7,000	7,134
Licenses and fees	8,668			8,668	10,594
Membership dues	10,866			10,866	6,359
Miscellaneous expense	5,542			5,542	5,327
Occupancy	91,816	6,487	793	99,096	94,504
Parking expense	860			860	1,603
Postage	1,873	186	193	2,252	2,850
Printing	10,731	986	245	11,962	9,855
Program expense	187,547			187,547	93,993
Repairs and maintenance	304,994			304,994	322,754
Risk management	8,561			8,561	4,975
Supplies	7,982	1,767	869	10,618	19,327
Telephone and communication	51,368	935	218	52,521	61,867
Tour expense	270,749			270,749	275,981
Training and education	6,223	1,381	129	7,733	8,961
Transportation	1,367,163			1,367,163	1,405,668
National share and awards	19,313	24,547	1,382	45,242	48,468
Total expenses	\$ 6,283,927	\$ 354,662	\$ 9,403	\$ 6,647,992	\$ 6,593,240

STATEMENTS OF CASH FLOWS For the Year Ended June 30, 2016 (With comparative totals for June 30, 2015)

	4	<u> 2016</u>		<u>2015</u>
Cash flows from operating activities: Change in net assets	\$	(561,704)	\$	(130,926)
Change in het assets	φ	(301,704)	φ	(130,920)
Adjustments to reconcile change in net assets				
to net cash provided by operating activities:				
Depreciation		553,460		583,329
(Gain) loss on disposal of equipment		5,364		(21,142)
Changes in assets and liabilities				
Decrease in accounts receivable		(15,047)		32,167
(Increase) decrease in prepaid expenses		(5,672)		2,140
Increase in deposits		(567)		(4,481)
Increase in accounts payable		117,534		38,405
Increase in accrued expenses		64,820		11,918
Increase (decrease) in deposits		17,754		(35,185)
Increase (decrease) in deferred revenue		25,160		(10,456)
Net cash flows provided by operating activities		201,102		465,769
Cash flows from investing activities:				
Purchase of equipment		(69,583)		(356,638)
Proceeds from disposal of equipment		11,550		36,300
		(50,000)		(000 000)
Net cash flows used by investing activities		(58,033)		(320,338)
Cash flows from financing activities:				
Proceeds from line of credit		74,607		333
Payment on long-term notes		(172,743)		(252,242)
Net cash flows used by financing activities		(98,136)		(251,909)
Net change in cash and cash equivalents:		44,933		(106,478)
Cash and cash equivalents at beginning of period:		20.707		407.005
Cash and cash equivalents		20,787		127,265
Cash and cash equivalents at end of period:				
Net cash and cash equivalents at end of period	\$	65,720	\$	20,787

Supplemental	I schedule of noncash investing and financing	g activities:
Interest paid		

\$ 22,550	\$ 35,526

NOTES TO FINANCIAL STATEMENTS June 30, 2016

#### NOTE 1: HISTORY AND ORGANIZATION

United Cerebral Palsy Association of San Luis Obispo County, Inc. (UCP) is a non-profit, non-stock corporation, public benefit organization organized under the laws of the State of California, in 1994, and is dedicated to further, by public education, the knowledge of the causes and treatments of Cerebral Palsy and other developmental disabilities and to promote public awareness of the capabilities of people with such disabilities; to provide community access for developmentally disabled people and their families; to solicit, collect and otherwise raise money for the above purposes. Originally, the organization was borne out of a transfer of assets and associated liabilities from United Cerebral Palsy Association of California, Inc.

#### Description of Programs

- 1. United Cerebral Palsy program offers services for individuals with Cerebral Palsy and other developmental disabilities, designed to provide and allow them to be a part of the community. Services offered for children and their families include respite care, social facilitation, sibling support groups, family advocacy network, parents helping parents, and programs allowing parents time away from home. Adults services include Community Interaction Program (CIP) transportation, leisure club events, tours, weeklong camp, and informational and referral services in San Luis Obispo County.
- 2. **Ride-On** program was established to fulfill the need for social service transportation. Rides are available to the disabled as well as non-disabled persons. Fees are charged at the same rate for each passenger.
- 3. **Transportation Management Association (TMA)** program uses Ride-On vehicles to encourage group transportation with vanpools and shuttles to reduce traffic congestion and air pollution throughout San Luis Obispo County.

#### NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Basis of Accounting

The financial statements are presented on the accrual basis of accounting. The financial resources are maintained in accordance with the principles of fund accounting.

The *unrestricted operating fund* is utilized to record contributions, fund-raising, fees and other forms of unrestricted revenue and expenditures related to the general operations and fund-raising efforts of the Organization.

NOTES TO FINANCIAL STATEMENTS June 30, 2016

#### NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

The *temporarily restricted fund* is utilized to record resources received by the Organization that are temporarily restricted as to use by the donor or grantor. When the restriction expires, the net assets of this fund are reclassified to unrestricted net assets.

#### **Estimates**

The preparation of financial statements in conformity with U.S. generally accepted accounting principles require management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### Cash and Cash Equivalents

Cash and cash equivalents includes all liquid investments including money market accounts and certificates of deposits.

#### Accounts Receivable

Management has determined that an allowance for doubtful accounts receivable would be zero based on the organization's credit policies, prior collection experience, and the type of customers associated with UCP.

#### Property and Equipment

Property and equipment are recorded at cost and at fair market value at the date of gift, for items contributed. Repairs and maintenance are charged to expense when incurred. Depreciation expense is calculated on the straight-line method over the useful life of the related asset.

#### Income Tax

UCP is recognized by the Internal Revenue Service as a qualified section 501(c)(3), non-profit organization, and as such, is not liable for Federal income or State franchise tax.

#### Functional Allocation of Expenses

The costs of providing the various programs and activities have been summarized on a functional basis in the statements of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

NOTES TO FINANCIAL STATEMENTS June 30, 2016

#### NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Donor Imposed Restrictions

All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are designated for future periods or restricted by the donor for specific purposes are reported as temporarily or permanently restricted support that increases those net asset classes. However, if a restriction is fulfilled in the same time periods in which the contribution is received, the Organization reports the support as unrestricted.

#### **NOTE 3: PROPERTY AND EQUIPMENT**

Summaries of fixed assets by major classifications are as follows:

		June 30, <u>2015</u>		<u>Additions</u>		<u>Deletions</u>		June 30, <u>2016</u>
Vehicles Furniture and equipment	\$	4,921,524 558,651	\$	69,583	\$	(55,798)	\$	4,935,309 558,651
	_	5,480,175	\$	69,583	\$	(55,798)		5,493,960
Less: accumulated depreciation	_	(4,276,836)	\$_	(553,460)	\$_	38,884		(4,791,412)
Total property and equipment	\$_	1,203,339	•				\$_	702,548

Depreciation expense for the year ended June 30, 2016 was \$553,460.

#### **NOTE 4: DONATED MATERIALS AND SERVICES**

UCP receives donations of time and services from members of the community and volunteers. The value of these donations is not reflected in the accompanying financial statements since no objective basis is available to measure the value of these services. In-kind donations of fixed assets and supplies used directly by the organization are valued at their appraised values at the time of the receipt.

NOTES TO FINANCIAL STATEMENTS June 30, 2016

#### **NOTE 5: ACCRUED EXPENSES**

Accrued expenses at June 30, 2016 consist of the following:

Accrued salaries	\$ 121,581
Accrued vacation	147,667
Accrued employee benefits	1,630
Total accrued expenses	\$ 270,878

Compensated absences are calculated using vacation days earned at the individual employee's current hourly rate. Full-time UCP employees can earn up to 150 hours of paid leave time per year, depending on years of service.

#### **NOTE 6: CONCENTRATIONS**

The Tri Counties Regional Center provides funds for transportation services provided by the Organization. Total Tri Counties Regional Center funding for the year ended June 30, 2016 was \$2,140,866, which represents approximately 35% of the Organization's total support revenue sources.

The Organization maintains its cash in several financial institutions. The balances are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. There were no uninsured cash balances at June 30, 2016.

#### NOTE 7: LINE OF CREDIT

A line of credit was established with Mission Community Bank of San Luis Obispo for \$150,000. This line of credit had a \$74,940 balance at June 30, 2016 and is due December 26, 2016. The interest rate is variable, based on 2% over West Coast Prime rate, with an interest rate floor of 6%.

#### NOTE 8: COMPARATIVE FINANCIAL INFORMATION

The financial statements include certain prior-year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with U.S. GAAP. Accordingly, such information should be read in conjunction with the chapter's financial statements for the year ended June 30, 2015, from which the summarized information was derived.

NOTES TO FINANCIAL STATEMENTS June 30, 2016

#### **NOTE 9: NOTES PAYABLE**

Notes payable consist of the following:

	June 30, <u>2015</u>		<u>Additions</u>		<u>Payments</u>		June 30, <u>2016</u>
Heritage Oaks Bank (four notes), various dates, secured by equipment, monthly payments of \$4,467.39, include interest at 6.25% to 6.5%, due dates from October 2015 through April 2019.	\$ 72,425	\$	-	\$	33,085	\$	39,340
Ford Motor Credit (two notes), various dates, secured by equipment, monthly payments of \$7,625.19, include interest at 6.9% to 6.99%, due from July 2015 through September 2015.	7,625				7,625		-
Crossroads (six notes), various dates, secured by equipment, monthly payments of \$6,331.78, include interest at 5.48% to 7%, due June 2016 through January 2018.	128,107				77,567		50,540
Union Bank (three notes), various dates, secured by equipment, monthly payments of \$5,960.40, include interest at 5.5% to 6.5%, due dates from January 2017 through July 2017.	 116,644	. <del>-</del>			54,466	- <u>-</u>	62,178
Total notes payable	\$ 324,801	\$_	-	\$_	172,743	\$_	152,058
Current notes payable	\$ 176,774	:				\$_	128,325
Long-term notes payable	\$ 148,027	:				\$_	23,733

NOTES TO FINANCIAL STATEMENTS June 30, 2016

#### **NOTE 9: NOTES PAYABLE (continued)**

Required principal and interest payments for the next four years are as follows:

Year Ending June 30,		<u>Principal</u>		<u>Interest</u>	<u>Total</u>
2017	\$	128,325	\$	5,199	133,524
2018		13,063		1,090	14,153
2019		10,670		304	10,974
Totals	\$ _	152,058	\$_	6,593	\$ 158,651

#### **NOTE 10: LEASE COMMITMENTS**

The Organization leases facilities under four separate lease agreements; the Corporate office, the storage yard, the vehicle maintenance facilities and ranch facilities.

The storage yard, vehicle maintenance facilities, South County office and ranch facilities leases are on a month to month basis. Currently the monthly rent is \$800, \$1,690, \$650 and \$1,100, respectively.

The Corporate office lease was dated April 1, 2009 and expired March 31, 2014. A five year renewal option was exercised on April 1, 2014, extending the lease through March 31, 2019. The monthly payments are currently \$5,839, increasing incrementally to \$6,316 over the term of the lease.

Minimum future lease payments are, as follows:

Year Ending June 30,	Payment <u>Total</u>					
2017 2018 2019	\$	70,770 73,605 56,844				
Totals	\$	201,219				

NOTES TO FINANCIAL STATEMENTS June 30, 2016

#### **NOTE 11: SUBSEQUENT EVENTS**

UCP has evaluated events subsequent to June 30, 2016, to assess the need for potential recognition or disclosures in the financial statements. Such events were evaluated through December 23, 2016, the date these financial statements were available to be issued. Based upon this evaluation, it was determined that the following subsequent event occurred that requires recognition or additional disclosure in the financial statements.

Subsequent event: A new three year, \$300,000 line of credit was established for UCP in December 2017, at a 6 7/8% fixed interest rate. This loan will provide UCP with the necessary funds to manage cash flow during the subsequent year.

SUPPLEMENTAL SCHEDULES

SUPPLEMENTAL SCHEDULE I
COMBINING STATEMENTS OF FINANCIAL POSITION
June 30, 2016

(With comparative totals for June 30, 2015)

	Year Ended June 30, 2016							ĺ		
	United			Transportation						
ASSETS		Cerebral				anagement				2015
		Palsy		Ride-On		ssociation		Totals		Totals
Current assets:					_					
Cash and cash equivalents	\$	84,612	\$	(21,525)	\$	2,633	\$	65.720	\$	20,787
Accounts receivable	*	31,557	,	333,884		15,901	Ť	381,342		366,295
Prepaid expenses		3,713		49,466		-,		53,179		47,507
Due from other funds		-,		10,100		1,038,040		1,038,040		1,124,410
Deposit				14,839		1,000,010		14,839		14,272
2 0000.1				,000				,000		,
Total current assets		119,882		376,664		1,056,574		1,553,120		1,573,271
. otal out out about		,		0.0,00.		.,000,01		.,000,.20		.,0.0,2
Property and equipment:										
Property and equipment, net of										
accumulated depreciation				702,548				702,548		1,203,339
addamalated depression				702,010				702,010		1,200,000
Total assets	\$	119,882	\$	1,079,212	\$	1,056,574	\$	2,255,668	\$	2,776,610
. otal accord	_	,	Ψ	.,0.0,2.2	_	.,000,01	Ψ	_,		_,,
LIABILITIES AND NET ASSETS						<u> </u>				
EIABIEITIEG AND NET AGGETG										
Current liabilities:										1
Accounts payable	\$	12,015	\$	223,303	\$	2,431	\$	237,749	\$	120,215
Accrued expenses	*	67,184	Ψ	187,536	Ψ	16,159	Ψ	270,879	Ψ	206,059
Due to other funds		214,287		823,753		10,100		1,038,040		1,124,410
Deposits		41,380		020,700		2,490		43,870		26,116
Deferred revenue		84,573				2,100		84,573		59,413
Line of credit		01,070		74,940				74,940		333
Loans payable - current portion				128,325				128,325		176,774
Loans payable - current portion				120,020				120,020		170,774
Total current liabilities		419,439		1,437,857		21,080		1,878,376		1,713,320
Total current habilities		+13,433		1,437,037		21,000		1,070,070		1,7 10,020
Long-term liabilities:										
Loans payable - net current portion				23,733				23,733		148,027
Loans payable - Het current portion				23,733				25,755		140,021
Total long-term liabilities		_		23,733		_		23,733		148,027
Total long-term liabilities				23,733				23,733		140,027
Total liabilities		419,439		1,461,590		21,080		1,902,109		1,861,347
Total liabilities		419,439		1,401,590		21,000		1,902,109		1,001,341
Net assets:										
		5,000						5,000		5,000
Temporarilty restricted Unrestricted				(202 270)		1 025 404		348,559		,
Onrestricted		(304,557)		(382,378)		1,035,494		346,339		910,263
Total not access		(200 557)		(202.270)		4 005 404		252 550		045 000
Total net assets		(299,557)		(382,378)		1,035,494		353,559		915,263
Total liabilities and net assets	¢	110 992	\$	1 070 212	Ф	1 056 574	Ф	2 255 669	Ф	2 776 610
rotal liabilities and het assets	\$	119,882	Φ	1,079,212	\$	1,056,574	\$	2,255,668	\$	2,776,610

SUPPLEMENTAL SCHEDULE II COMBINING STATEMENTS OF ACTIVITIES For the Year Ended June 30, 2016 (With comparative totals for June 30, 2015)

	Year Ended June 30, 2016								
	United		. 54. 211464	_	ansportation				
	Cerebral			Management					2015
	Palsy		Ride-On		Association		<u>Totals</u>		Totals
Revenue, gains and support:	<u>1 013y</u>		I NIGO OII	_	10000iation		101013		101010
Transportation		\$	3,903,978	\$	665,376	\$	4,569,354	\$	4,588,765
Program income	904,064	Ψ	3,303,370	Ψ	005,570	Ψ	904,064	Ψ	816,496
Grant income	150,940		449,339		(25,721)		574,558		926,502
Contributions	13,255		449,339		(23,721)		13,255		19,412
Special event net expenses	25,121				(901)		24,220		11,584
	18		6		(901)		24,220		74
Investment income	10								
Gain (loss) on sale of equipment	4.570		(5,364)				(5,364)		21,142
Other income	4,570		1,607				6,177		5,492
Total revenue, gains and support	1,097,968		4,349,566		638,754		6,086,288		6,389,467
Expenses:									
Salaries and wages	489,164		2,062,423		126,863		2,678,450		2,659,010
Payroll taxes	28,610		153,136		9,134		190,880		187,202
Employee benefits	48,658		370,669		10,487		429,814		385,106
Accounting	10,813		47,512		6,412		64,737		64,836
Advertising and marketing	14,593		11,336		9,885		35,814		42,541
Bank charges	2,997		1,692		7,395		12,084		9,498
Computer expense	3,297		18,188		7,000		21,485		16,011
Depreciation	3,291		553,460				553,460		583,329
Insurance			237,344				237,344		229,961
Interest	87		22,463				22,550		35,526
	980		5,250		770		7,000		7,134
Legal and professional Licenses and fees	900		8,668		770		8,668		
	2.674		6,232		060				10,594
Membership dues	3,674				960		10,866		6,359
Miscellaneous expense	765		4,661		116		5,542		5,327
Occupancy	19,493		63,117		16,486		99,096		94,504
Parking expense	000		56		804		860		1,603
Postage	923		1,311		18		2,252		2,850
Printing	2,758		8,781		423		11,962		9,855
Program expense	187,547						187,547		93,993
Repairs and maintenance	5,257		294,214		5,523		304,994		322,754
Risk management			8,561				8,561		4,975
Supplies	3,661		6,700		257		10,618		19,327
Telephone and communication	1,871		49,955		695		52,521		61,867
Tour expense	237,203		33,546				270,749		275,981
Training and education	6,042		1,691				7,733		8,961
Transportation	47,253		798,253		521,657		1,367,163		1,405,668
National share and awards	41,082		4,160				45,242		48,468
Total expenses	1,156,728		4,773,379		717,885		6,647,992		6,593,240
Change in net assets	(58,760)		(423,813)		(79,131)		(561,704)		(203,773)
Net assets - beginning of period	(240,797)		41,435		1,114,625		915,263		1,119,036
Not appete and of wards	¢ (200 557)	ф	(202.270)	e	1 025 404	¢.	252 552	¢	045 000
Net assets - end of period	\$ (299,557)	\$	(382,378)	\$	1,035,494	\$	353,559	\$	915,263